

SINCE 1937

SHELMERDINE

SECOND NATURE

GARDEN STORE
CASHIER
GIFT & FASHION BOUTIQUE
RETAIL GREENHOUSE
COMMERCIAL GREENHOUSE
NURSERY SALES

APPLICATION FORM (Please print clearly)

Date of Application: _____ Position Applied for: _____

GENERAL INFORMATION

Name _____ Phone (home) _____

Address _____ Phone (cell) _____

City, Province _____ Postal Code _____

Are you interested in: Full Time Part Time Seasonal

What days/hours are you available to work?

Monday _____ Tuesday _____ Wednesday _____ Thursday _____

Friday _____ Saturday _____ Sunday _____

What are the maximum/minimum hours you want to work per week? Max _____ Min _____

Have you worked here before? Yes No

Position _____ Date _____

Our retail operation has several different types of positions. Each position has essential job functions. Please respond to all questions as it is a part of our daily operations.

Do you have your own transportation (no bus service available)? Yes No

Can you walk and stand on the job for extended periods of time? Yes No

Can you work in hot and humid and/or cool and damp environments? Yes No

Can you lift heavy items that weigh up to 50lbs? Yes No

Can you frequently bend, squat, lift, carry, push and pull? Yes No

Are you able to work around chemicals, pesticides, cleaning solvents, etc? Yes No

Have you ever operated motorized equipment (forklifts or bobcats)? Yes No

Do you have experience with cash registers/handling bank transactions? Yes No

Do you have previous experience in a retail/customer service setting? Yes No

Do you have experience creating visual displays with merchandise? Yes No

Do you have previous experience in a greenhouse setting? Yes No

Why do you want to work at Shelmerdine? _____

EDUCATION

Check Highest Level Completed

Primary School Grade 7 8

Secondary School Grade 9 10 11 12

Post-Secondary School _____

Name _____ Years completed _____

Did you graduate: Yes No Degree/Diploma/Certificate _____

REFERENCES

Please provide the names of three (3) business references, starting with your most recent job. If you do not have any employment-related references, please list one (1) personal reference (do not include relatives).

1. Company Name _____ Phone _____

Address _____ Date Employed _____

Position _____

Duties _____

Reason for Leaving _____

2. Company Name _____ Phone _____

Address _____ Date Employed _____

Position _____

Duties _____

Reason for Leaving _____

3. Company Name _____ Phone _____

Address _____ Date Employed _____

Position _____

Duties _____

Reason for Leaving _____

Personal Reference

Name _____ Phone _____

Address _____ Occupation _____

Relationship to you _____

Applicant Agreement

I hereby certify that the facts set forth in the above employment application are true and complete the best of my knowledge. I understand that, if employed, falsified/eliminated statements contained on this application shall be considered sufficient cause for dismissal.

Signature _____ Date _____